

**(Passed with unanimous votes at the General Meeting on March 19, 2016)**

**ASSOCIATION OF CHINESE PROFESSORS at the UNIVERSITY OF MICHIGAN  
BYLAWS**

**ARTICLE I. MEMBERSHIP**

Membership of this Association shall be open to University of Michigan faculty of Chinese heritage, regardless of their country of origin or citizenship.

**ARTICLE II. MISSION**

The mission of the Association includes the following objectives:

- (i) to promote interaction among its members;
- (ii) to exchange ideas on how to thrive at the University of Michigan and how to excel as an educator, researcher, and community contributor;
- (iii) to serve as a support network and to promote the interests of its members;
- (iv) to promote academic and cultural exchange between China and the US.

**ARTICLE III. OFFICERS AND AUTHORITIES**

The Association is governed by an Executive Committee, which consists of a President, a President Elect, a Secretary/Treasurer, a Communications Officer, and 9 Campus Representatives representing the following sites: 2 representatives from each of the following three Ann Arbor campuses: the Central campus, the Medical campus, and the North campus; 1 representative from each of the following three campuses: the Dearborn campus, the Flint campus, and the Ann Arbor North Campus Research Complex campus. Each member decides for oneself which campus to belong to.

The President or her/his appointed substitute shall represent the Association in Association affairs. The President, in consultation with the Executive Committee, shall have the authority to set up committees, appoint committee chairs and members, and assign tasks to members.

The President Elect shall become the President when the term of the current President expires. In the event that the President cannot finish his/her term, the President-Elect shall take over the duties of the president for the remaining term, before serving as the President in the following year. In the case that a campus representative cannot complete his/her term, the President can appoint a replacement.

The Treasurer will maintain the Association's financial account according to rules established by the Executive Committee, and will submit a financial report annually. The Treasurer shall also serve as the Secretary of the Association and will maintain the membership list.

The Communications Officer shall be responsible for Association's communication related tasks, including maintaining and further developing the website (<http://www.umacp.org/>), as well as posting relevant news and announcements to the website.

The Executive Committee shall have the authority to set the Association's agenda.

The Executive Committee can overrule the President by a simple majority. The Association can overrule the Executive Committee by a simple majority vote at a General Meeting.

#### ARTICLE IV. ELECTION

The terms of the President, the President Elect, the Secretary/Treasurer, the Communications Officer, and each of the Representatives is two years, from January 1 to December 31.

Nominations for the new President Elect, and other executive committee members shall be made to the President.

The election will be monitored by a three-person Election Committee, which is chaired by the President and includes two other Association members appointed by the President. The Election Committee members shall not be on the ballot and shall not have conflicts of interest. The Election Committee shall verify the eligibility and availability of the nominees and make detailed rules for the election according to the bylaws.

Each Association member shall cast one vote for the President-elect, and one vote for every other open position on the ballot.

The person who receives the most number of votes shall be elected. In case of a tie between two leading candidates, the President shall cast the tie-breaking vote.

The election shall take place in the first two weeks of November in each year either at a General Meeting or by e-mail. E-mail or absentee votes must be received before the deadline in order to be valid.

#### ARTICLE V. DUES

The membership dues shall be established by the Executive Committee annually.

#### ARTICLE VI. MEETINGS

The Association shall hold at least one General Meeting of its members each year. Other General Meetings may be scheduled by the Executive Committee. Furthermore, written petition may be made to the Executive Committee by at least five Association members to request a call for a General Meeting.

#### ARTICLE VII. AMENDMENTS

Amendments to the Bylaws must be proposed jointly by at least five Association members. Proposed amendments must be submitted to the Executive Committee in writing. The proposed amendments shall be discussed by Association members and then decided by a simple majority vote at a General Meeting. The President shall break any tie vote. Amendments to the Bylaws shall take effect with the next administration.